



INVERURIE MUSIC

PROMOTING CONCERTS

Privacy Policy

Inverurie Music would like to assure supporters, subscribers and event participants that the safeguarding of any personal information provided to the organisation is taken very seriously.

Information is collected and retained only when consent is provided by the person giving the information. Information is used only for the purposes stated which could include the following:

1. To inform supporters, subscribers and participants of concerts, workshops and other events promoted by Inverurie Music.
2. To inform members of details of the Annual General Meeting in accordance with the Inverurie Music constitution.
3. To seek feedback from supporters, subscribers and participants about events promoted by Inverurie Music.

Information collected and retained from supporters, subscribers and participants includes names, postal addresses, phone numbers, email addresses, and details of subscriptions taken by members. This information will be updated or removed at the request of the supporter, subscriber or participant for which it is held.

Photographs may be taken during events promoted by Inverurie Music and these may be used on the website and/or social media platforms. Photographs will be used with no names, addresses, phone numbers, or email addresses associated with them.

Information from feedback surveys or comments on social media about Inverurie Music concerts, workshops and events may be used by Inverurie Music on the website and/or social media platforms, and in grant applications where relevant. Comments will be used with no names, addresses, phone numbers, or email addresses associated with them.

Consent for use of photographs and information from feedback surveys will be obtained from participants where relevant.

Personal information will be kept securely and will not be passed to any other organisation.

Supporters, subscribers and participants can request that their information is update or removed by contacting inveruriemusic@gmail.com or by writing to Inverurie Music c/o Benview Cottage, Chapel of Garioch AB51 5HE.

This policy can be viewed at www.inveruriemusic.org

The policy will be reviewed annually and updated as necessary by the Inverurie Music Board.

MB/September 2018



ENTERPRISE

MUSIC
SCOTLAND



BOYLE FOUNDATION

