

Risk assessment

Inverurie Music Castle Fraser Concert on 18th July 2021

Assessment carried out by: M Bremner

Date of next review: n/a

Date assessment was carried out: 16 June 2021

Inverurie Music Outdoor Concert – Music at Castle Fraser

This concert will take place in the large outdoor events field in the grounds of Castle Fraser. The audience will bring their own picnic chairs and will sit in household groups or as individuals. Signs and announcements will encourage 2m distancing between those not in a household group.

It is likely that no more than half the available space in the events field will be used. The area of the whole events field is estimated to be 10,000 square metres. The physical distance based capacity of the whole field is approximately 3,000 based on allowing a circle with a 2m diameter for each person. The attendance limit for outdoor events in Level 1 areas is 1,000 (seated). The space used for the event will comfortably hold 1,000 people with 2m distancing, although the anticipated audience for this event is much less than this (approximately 100 people). The risk that the physical distance based capacity of the events field will be exceeded is extremely low.

Face coverings are not mandatory for the outdoor event. Pre-event information will advise people to bring face coverings to use in crowded outdoor places and in indoor areas, such as in the toilets and café. Face coverings will be supplied to those who do not have them. Hand sanitiser will be available at the event entrance. Attendees will be asked not to attend if they have Covid-19 symptoms, or if they have been advised to self-isolate. They will also be encouraged to undertake a lateral flow device test prior to coming to the event.

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Person attends the event while infected with Covid-19.	Staff/volunteers Audience Performers	Pre-event advice for people not to attend if experiencing Covid-19 symptoms. Pre-event advice to take a lateral flow device test prior to attending (and to attend only if negative result).	Sign at entrance asking that attendees verify before entering that they have no Covid-19 symptoms and that they have not been asked to self-isolate.	Inverurie Music trustees	18/7/21	
Crowding of people at entrance to events field leading to virus transmission.	Staff/volunteers Audience Performers	One way system for entry and exit from events field. Signs directing people around area and encouraging 2m distancing.	Control access to venue and marshal any queues to avoid crowding. Verbal prompts to maintain 2m distancing and one-way system. Encourage face coverings if area becomes crowded.	Inverurie Music trustees	18/7/21	

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Inadequate physical distancing during event leading to virus transmission	Staff/volunteers Audience Performers	Signs to remind people to maintain 2m distance from those not in their household group.	Monitor seating arrangements to ensure 2m space between household groups. Verbal prompts to maintain 2m distance unless in same household group. Encourage face coverings if area becomes crowded.	Inverurie Music trustees	18/7/21	
Inadequate hand hygiene leading to virus transmission.	Staff/volunteers Audience Performers	Provision of hand sanitiser at entrance and in toilets.	Signs and verbal prompts to sanitise hands.	Inverurie Music trustees	18/7/21	

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Lack of information for contact tracing in the event of COVID 19 positive cases being found to have attended event.	Staff/volunteers Audience Performers	Indicate in pre-event information that contact details will be collected in line with Scottish Government guidance. Collect contact details when tickets are obtained in advance via Eventbrite.	Collect contact details from those entering the events field. Check-in those who have bought tickets in advance and whose details have already been collected.	Inverurie Music trustees	18/7/21	
Person who attended the event later tests positive for Covid-19.	Staff/volunteers Audience Performers	Maintain record of attendees and contact details for 21 days.	If required, provide this information, to Test and Protect team.	Inverurie Music trustees	Within 21 days of 18/7/21	

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/