

## Risk assessment

**Inverurie Music Maharaj Degavino Duo Concert 23<sup>rd</sup> October 2021**

**Assessment carried out by: M Bremner**

**Date of next review: n/a**

**Date assessment was carried out: 2<sup>nd</sup> October 2021**

This concert will take place at St Andrew's Church, Inverurie.

There is no requirement for physical distancing within the church but attendees will be encouraged to maintain some distance from those in other households.

Maximum number attending: 200

Hand sanitiser will be available at the entrance to the church.

Face coverings are required (unless people are exempt) and masks will be provided for those who wish them.

Pre-event information will advise people not to attend if they have Covid-19 symptoms, or if they have been advised to self-isolate. They will also be encouraged to undertake a lateral flow device test prior to coming to the event.

Contact tracing information will be collected.

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<p><b>Person attends the event while infected with Covid-19.</b></p>	<p>Staff/volunteers  Audience  Performers</p>	<p>Pre-event advice for people not to attend if experiencing Covid-19 symptoms.  Pre-event advice to take a lateral flow device test prior to attending (and to attend only if negative result).</p>	<p>Sign at entrance asking that attendees verify before entering that they have no Covid-19 symptoms and that they have not been asked to self-isolate.</p>	<p>Inverurie Music trustees</p>	<p>23/10/21</p>	
<p><b>Crowding of people at entrance to church leading to virus transmission.</b></p>	<p>Staff/volunteers  Audience  Performers</p>	<p>Pre-sale of tickets to reduce queuing</p>	<p>Control access to venue and marshal any queues to avoid crowding.  Verbal prompts to maintain distancing where required.  Remind attendees to use face coverings.</p>	<p>Inverurie Music trustees and volunteers</p>	<p>23/10/21</p>	

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<b>Inadequate physical distancing during event leading to virus transmission</b>	Staff/volunteers  Audience  Performers	Reminder in pre-concert information people to maintain distance from those not in their household group.	Verbal prompts to maintain distance unless in same household group.  Remind attendees to use face coverings.	Inverurie Music trustees and volunteers	23/10/21	
<b>Inadequate hand hygiene leading to virus transmission.</b>	Staff/volunteers  Audience  Performers	Provision of hand sanitiser at entrance and in toilets.	Verbal prompts to sanitise hands.	Inverurie Music trustees and volunteers	23/10/21	
<b>Inadequate physical distancing when concert interval refreshments are provided leading to virus transmission</b>	Staff/volunteers  Audience  Performers	Reminder in pre-concert information to maintain distance from those not in their household group.	Verbal prompts to maintain distance unless in same household group.	Inverurie Music trustees and volunteers	23/10/21	

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<b>Lack of information for contact tracing in the event of COVID 19 positive cases being found to have attended the concert.</b>	Staff/volunteers  Audience  Performers	Indicate in pre-event information that contact details will be collected and the method which will be used.	Collect contact details from those entering the church.	Inverurie Music trustees and volunteers	23/10/21	
<b>Person who attended the event later tests positive for Covid-19.</b>	Staff/volunteers  Audience  Performers	Maintain record of attendees and contact details for 21 days.	If required, provide this information, to Test and Protect team.	Inverurie Music trusteees	Within 21 days of 23/10/21	

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)

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